Polish-Italian Bilateral eTwinning Seminar
«My first project with an eTwinning Ambassador»

"TwinSpace, the virtual classroom
for eTwinning projects"

Monika Khan - Alessandro Ruffino

Gdańsk, 30.03-01.04.2023

Let's talk about...

TwinSpace
the virtual classroom
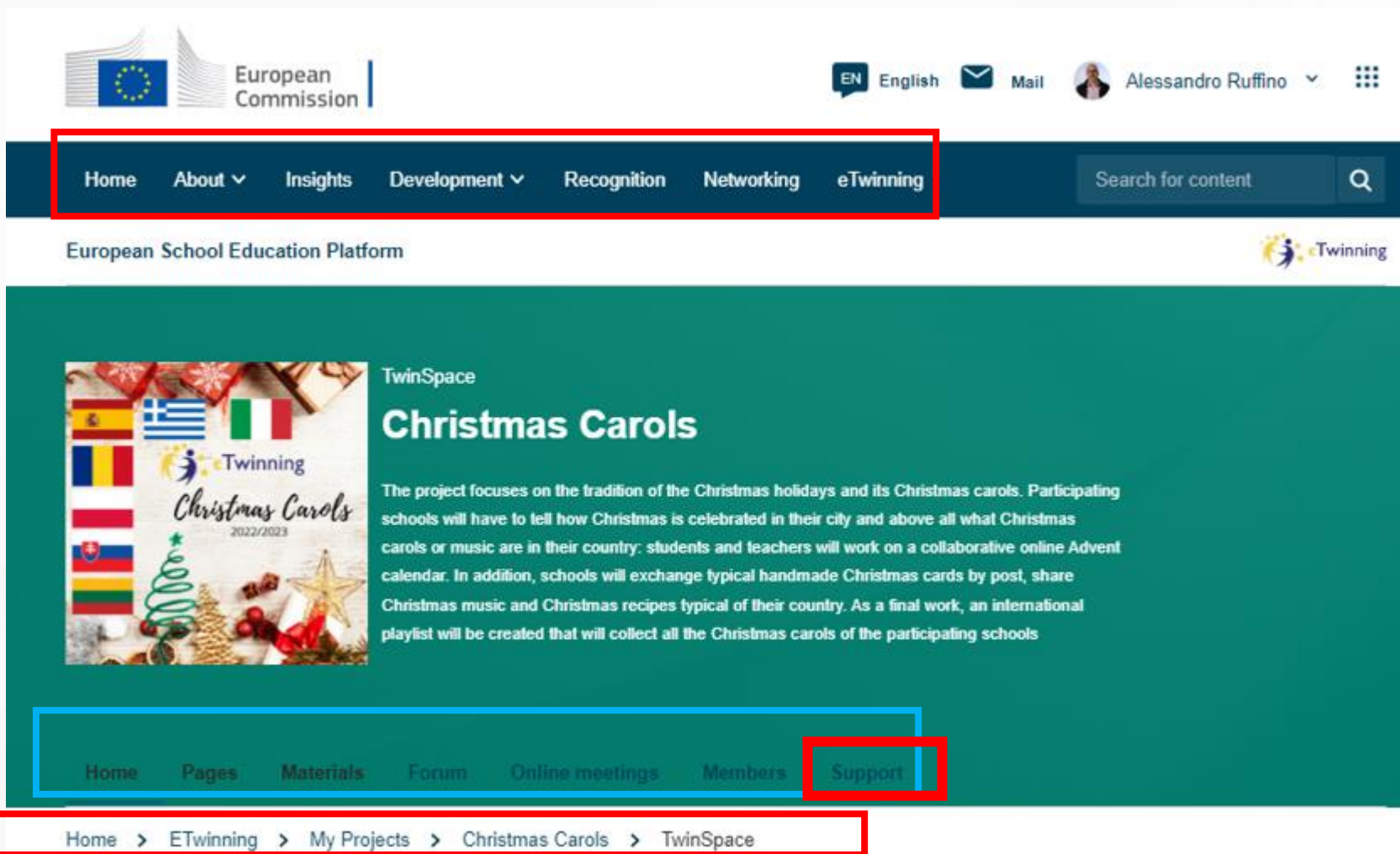
TwinSpace tools

Tips for TwinSpace design
& management

TwinSpace, the virtual classroom

TwinSpace is a virtual space where you can carry out your project with your students and partners.

TwinSpace, the virtual classroom

TwinSpace tools:

1. Users

2. Publication

3. Communication

Members

Teacher Bulletin

Latest updates

Materials

Pages

Forums

Chat room

Online meeting

1. Users

1. Users

Members

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1. Users

Success

Your student(s) is/are successfully added to the TwinSpace.
You can download the passwords cards and hand out to pupils.

Download password cards ⬇

Back to members

Working together in Europe pupils

Name: Luca Italy

Username: Luca.Italy

Password: 12345678

Role: Pupil

Name: Roberta123 italy

Username: Roberta123.italy

Password: 5yf9PN

Role: Pupil

1. Users

Members

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1. Users

users in your contacts

Invite member

This member is eligible to join the Project (this would send a invitation to join the TwinSpace and the Project).

- ( ) Invite member to Project
- ( ) Invite member to TwinSpace only

Send invite | **Cancel**

codiglione | Search | Show filters

Anna Codiglione
Last access 04.02.2023

ICS IV "V. Brancati" di Pachino
Milano (Mi), Italy

Invite to TwinSpace

users in ESEP, not in your contacts

BA
Buket asbl
Last access never

Invite to TwinSpace

Invite member

Invite member to join this TwinSpace

TwinSpace role *

- Select -

- Select -

Administrator

Pupil

BB
Buket BARTA
Last access 30.11.2022

Invite to TwinSpace

Buket Göcen

ND
Nazmiye Buket Doğan

BZ
Buket Zengin

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Publication
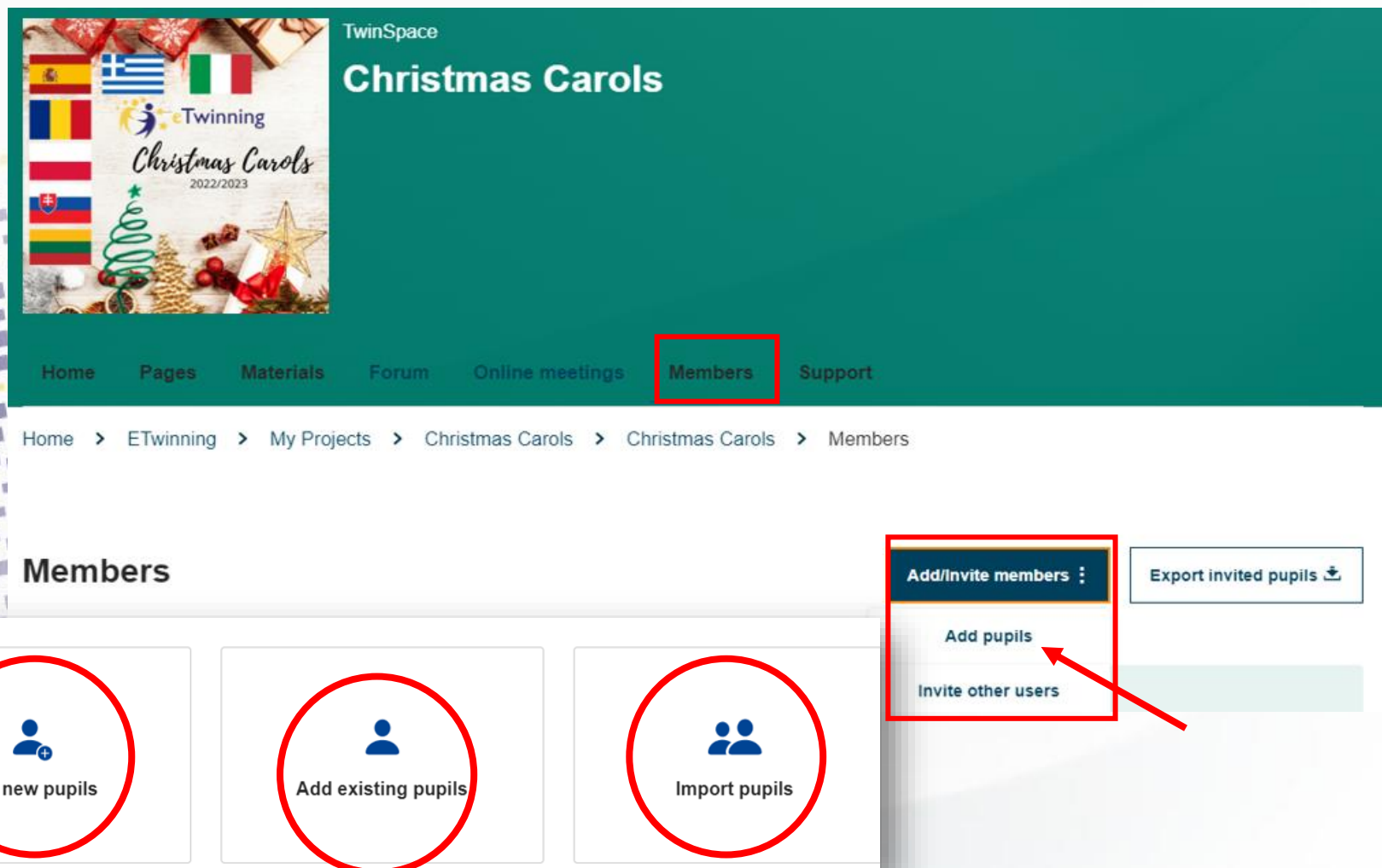

Members

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Latest updates

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Publication

Members

Teacher Bulletin

Latest updates

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Online meeting

Post details

* indicates a required field

Title *

Message *

B *I* U S | Format

Post update

Update details

* indicates a required field

Subject *

Message

B *I* U S | Format ▼ | Styles ▼ | ✂ 🗐 📋 | Source | ≡ ≡ ≡ ≡

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Post update   Preview   Cancel
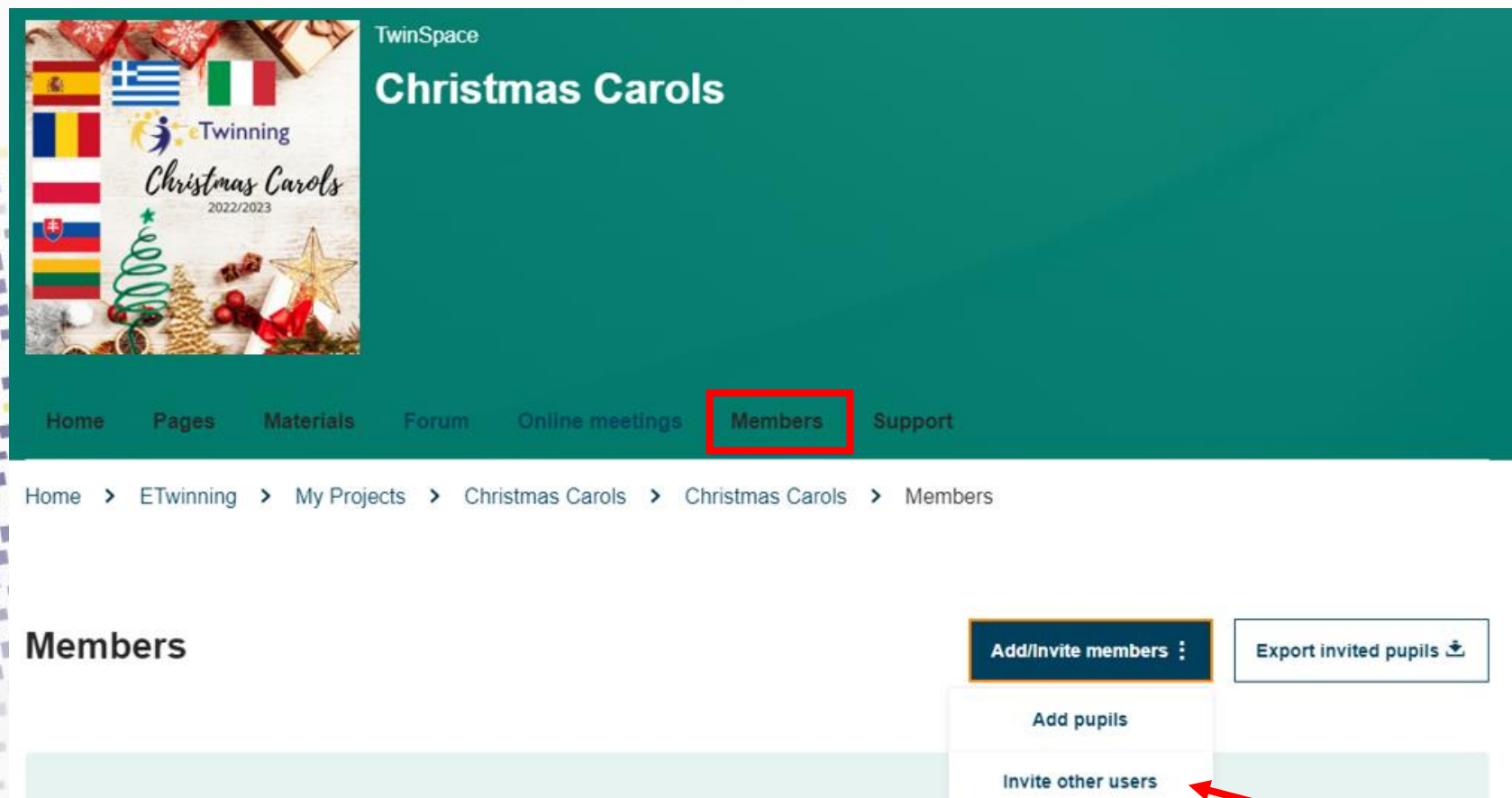
Publication

Members

Teacher Bulletin

Latest updates

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Chatroom

Online meeting

Home   Pages   Materials   Forum   Online meetings   Members   Support

Home > ETwinning > My Projects > Christmas Carols > Christmas Carols > Materials

Materials

Images

File size 10 MB

Videos
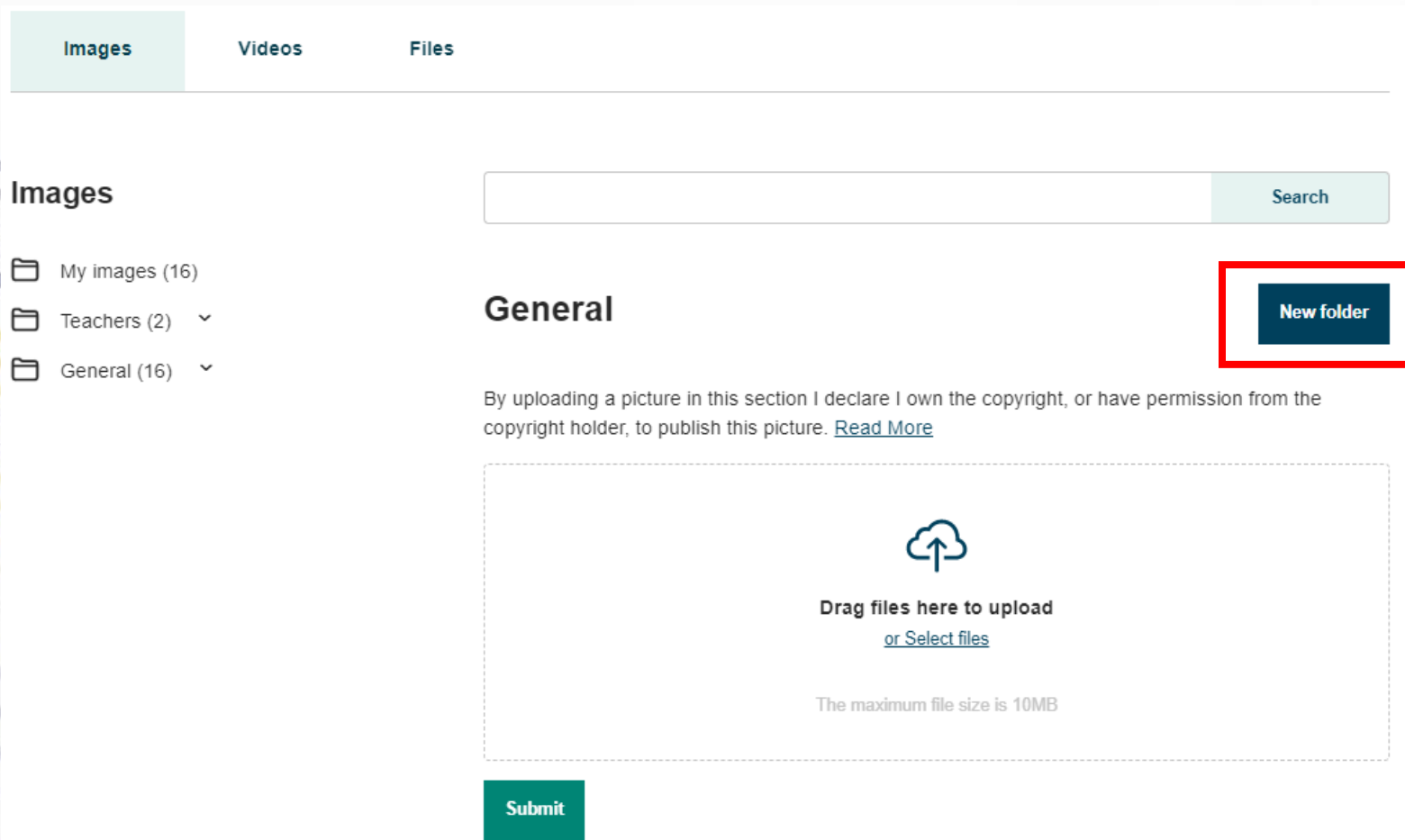
Via link
video by youtube
/vimeo/daily motion

Files

File size 100 MB

Publication

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Latest updates
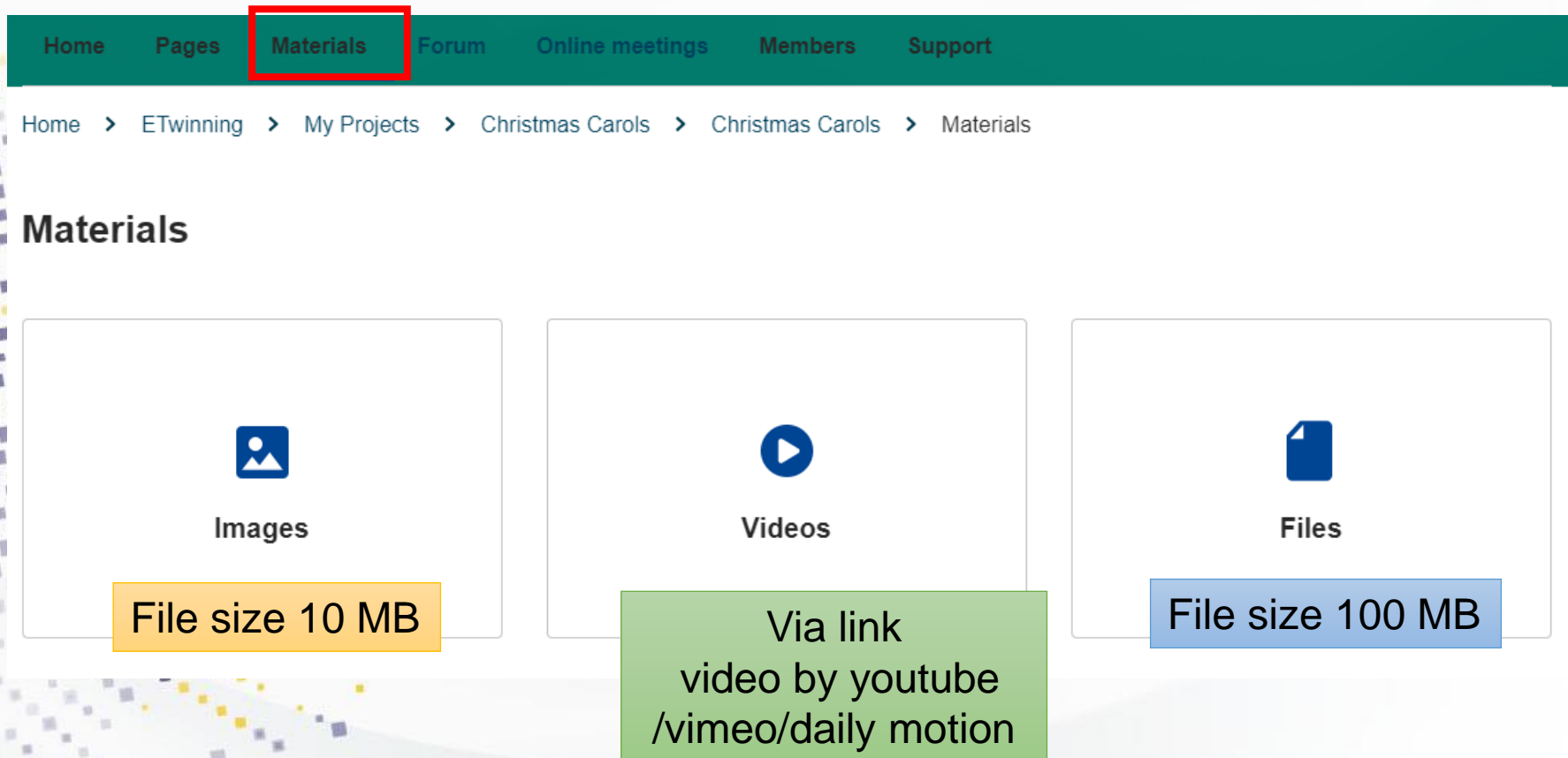
Materials

Pages

Forums

Chatroom

Online meeting

Home   Pages   Materials   Forum   Online meetings   Members   Support

Home > ETwinning > My Projects > Christmas Carols > Christmas Carols > Pages

Pages

Create page   More options ⋮

1 Project: Christmas Carols ⌄

1.1 Curricular Integration

1.2 Assessment Rubric

1.3 Plan/Timeline/Web Tools

1.4 Participating Schools

1.5 Teachers introduce themselves

1.6 Who does what

1.7 eSafety&Netiquette ⌄

2 Task for Students - Introduce
  yourself, your school and your ⌄

Project: Christmas Carols

Created by **Alessandro Ruffino**
Last updated by **Alessandro Ruffino** 4 months 1 week ago

Go to discussion   Page options ⋮

About the project:
 The project focuses on the tradition of the Christmas holidays and its Christmas carols.
Participating schools will have to tell how Christmas is celebrated in their city and above all what
Christmas carols or music are in their country: students and teachers will work on a collaborative

Publication

Welcome

Save changes | **Preview** | **Cancel**

Page content *

Title *

Welcome

Add content

Select content type

Text content ^

Text content ✓

Poll

Add content

Parent page

No parent page ⌄

Note: No parent pages exist yet that can be selected

Visibility

◉ Just me and administrators (draft)

○ Everyone on the internet (public)

○ TwinSpace members

Permissions

Select which roles are allowed to edit this page

☑ Administrator

☑ Teacher

☐ Pupil Administrator

☐ Pupil

☐ Visitor

Abusive content

If checked, the content would be marked as abusive - it would be replaced by message about the eTwinning code of conduct violation.

☐ Mark as abusive

Discussion *

A thread will be created in the forum.
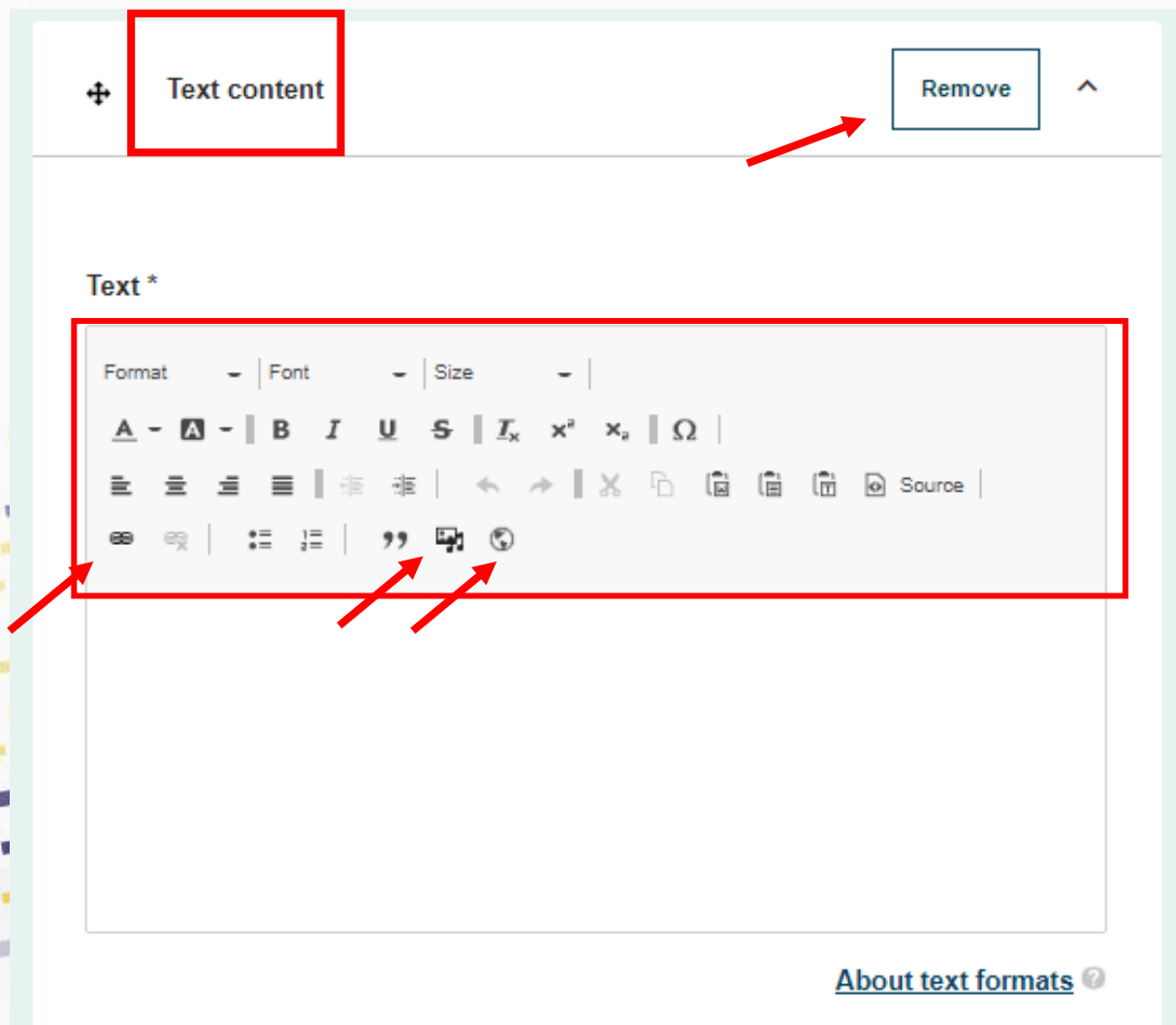
Allow ⌄

Version history

19 Mar 2023, 14:51 ⌄

View all

Publication

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Communication

Tool for asynchronous communication

Members

Latest updates

Teacher Bulletin

Materials

Pages

Forums

Chatroom

Online meeting

Communication

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Latest updates

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Home | Pages | Materials | Forum | **Online meetings** | Members | Support
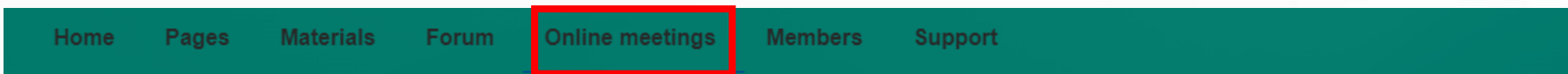
Home > ETwinning > My Projects > Christmas Carols > Christmas Carols > Online meetings

Online meetings

Tools for synchronous communication

Meetings

Chat room

Communication

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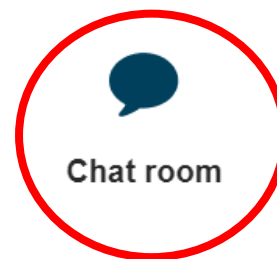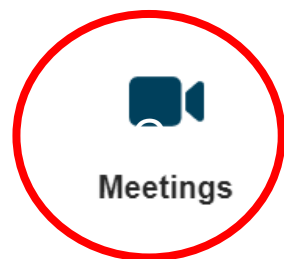
Students cannot create a meeting and cannot open it

Tips for
TwinSpace design
&
management

Tips for TwinSpace design & management

Plan the TwinSpace structure:

✓ Agree on the draft structure with your partners before starting the activities

✓ Set up the main TS structure before you invite your pupils or other non-administrator teachers

✓ Limit the number of pages and give clear page titles

✓ Use subpages and links to other parts of the TS

…but don't forget to be flexible too!

Tips for TwinSpace design & management

Actors and roles in the TwinSpace

➢ You can invite all your pupils or part of them

➢ You can make some of them administrators

➢ Other partners will have administrator rights ore not

Remember! You are responsible for the security of the TS, only people invited by administrators can access. Make sure you agree with your partner(s) on who should be invited and with what roles!

Tips for TwinSpace design & management

Do not take for granted that pupils are tech experts

Assess pupils' skills on ICT tools.

Provide:

➢ support

➢ short training/tutorials

➢ Encourage peer-to-peer tutoring.

Tips for TwinSpace design & management

Agree with partners upon netiquette rules…

…and share them with pupils.

e.g.
- Online world is real world.
- Respect the others and others' privacy.
- Use appropriate language (e.g. not offensive, proper grammar and spelling).
- Be aware of cultural differences.

eTwinning project
eSafety&Netiquette

- Introduce yourself to the others members before starting project
- Respect the others opinions , culture and privacy
- Collaborate actively on the project
- Ask the parent's permission before sharing their student's photos or videos
- Respect the deadlines
- Use a polite language
- Encourage positive comments
- Use project journal to communicate the progress of the project
- Use teacher bulletin to communicate

Tips for TwinSpace design & management

Better Internet for Kids

Discover ▾   Policy ▾   Practice ▾   Resources   Guide to apps   Events

people

The Better Internet for Kids portal provides information, guidance and resources on better internet issues from the joint Insafe-INHOPE network of Safer Internet Centres in Europe, and other key stakeholders.

[Home - BIK Portal (betterinternetforkids.eu)](betterinternetforkids.eu)

BIK Teacher corner

This section of the Better Internet for Kids (BIK) site is for teachers, educators and other adults who work with children and young people. It is your 'one stop shop' for learning and teaching about digital citizenship and online safety. Here you will find free information, advice and suggested resources to empower you to educate and support youth to safely and positively navigate their digital world.

Learn more about the BIK Teacher corner

Tips for TwinSpace design & management

Engage pupils in active learning.

Ask pupils to:

- log in the TS regularly;

- read and reply to posts from partners

- comment on the partner's work.

Give pupils a central role and encourage them to:

- find and evaluate information;

- connect and collaborate;

- produce and share original content.

Tips for TwinSpace design & management

Public or private? This is the question!

Think carefully about which Pages to make public!

• Public: project documentation, project outcomes, evidence for parents, colleagues, local press…

• Private: pupils' images, videos, messages, private info…

Consider in particular:
➢ Your pupils' safety
➢ Your school policy (liability waiver, parents authorization)
➢ Your partners' expectations and school policy
➢ The project's communication plan & dissemination needs
➢ External evaluation

Tips for TwinSpace design & management

A few more reminders...

❖ The "latest updates" are always public, so it's meant for external communication.
- How are you going to use it?
- Who is going to update it?

❖ For communication among teachers, you can use the teachers' bulletin (it's only visible to teachers!)

❖ If you spice up your project with live meetings, remember to document with pictures, videos, reports, recording…

❖ Even if you use external platforms/tools, leave a trace of what you do in the TS as well!

Grazie per l'attenzione

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@Ruffino19

eTwinning

Dziękujemy za uwagę

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🐦 @eTwinningPolska