

# POLISH-FRENCH BILATERAL ETWINNING SEMINAR

## *My first project with an eTwinning Ambassador*



**Gdynia**  
**26th-28th January 2024**

# POLISH-FRENCH BILATERAL ETWINNING SEMINAR

## *My first project with an eTwinning Ambassador*

### Mysteries Unveiled: Polish-French Collaborative Tales



# POLISH-FRENCH BILATERAL ETWINNING SEMINAR

## *My first project with an eTwinning Ambassador*



Tatiana Rousseau /  
Collège Les Goussons  
Gif-sur-Yvette - FRANCE  
English teacher and  
Referent for  
international projects



# POLISH-FRENCH BILATERAL ETWINNING SEMINAR

## *My first project with an eTwinning Ambassador*

Katarzyna Zawła-  
Dudzik / Szkoła  
Podstawowa nr 4  
w Czechowicach-  
Dziedzicach,  
POLAND  
English and ICT  
teacher



# POLISH-FRENCH BILATERAL ETWINNING SEMINAR

## *My first project with an eTwinning Ambassador*

**Here are the different workshops that we are going to present :**

- 1) Ice breaking activities and how to edit your profile and find contacts on ESEP
- 2) How to create a project (and get a TwinSpace ) Things you need to think about beforehand, what should be done before to be more certain to succeed.
- 3) How to use and organise a twinspace, create pages, invite your pupils, exchange with your partners
- 4) What is collaborative work ? How to make students work together ?
- 5) Useful ICT tools

# POLISH-FRENCH BILATERAL ETWINNING SEMINAR

## *My first project with an eTwinning Ambassador*

### Workshop 1A

## Icebreaking & teambuilding

Saturday, 9.00 – 9.40



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## *My first project with an eTwinning Ambassador*

**Let's meet !**

**Here are some ice-breaking activities :**

**1 - Letter islands : Let's consider all the letters are islands.**

- 1. Please find the island corresponding to the capital letter of your name and go to it. Then turn to the person closest to you and tell him or her your name.**
- 2. Find the letter corresponding to the first letter of your favourite city.**
- 3. Now what letter corresponds to the initial of the adjective that best describe your job.**

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### **II – Memory game :**

- Ask every participant to write their name on a sheet of paper and put it in 2 piles

- Form two circles within one another, with the participants facing each other. ( same number if possible)

In turn, the participants should say their name and another personal thing they want to share. Then the people in the inner circle should move and introduce the person they've left to the new person in front of them. Then they introduce themselves again.

The circle goes on until everyone has heard everybody's name.

-Give each participant a tag with a name belonging to the other circle and ask them to find the correct person.



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**III - Let's test your knowledge of eTwinning  
with Kahoot**

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## *My first project with an eTwinning Ambassador*

### Workshop 1B

## ESEP platform introduction

Saturday, 9.50 – 10.30



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## *My first project with an eTwinning Ambassador*

### Our goals:

to update  
personal  
eT profiles

to review  
eTwinning  
platform

to share  
contacts within  
project team

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**Let's move on to how to get started on eTwinning !**

**- First things first : You need to be visible to find and invite contacts, so you need to complete your profile.**

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## *My first project with an eTwinning Ambassador*



EN English Login Create account

Home About Insights Development Recognition Networking eTwinning

Search for content

European School Education Platform Beta



## ESEP platform

### eTwinning

Home > eTwinning

Overview

## <https://school-education.ec.europa.eu/en>



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## *My first project with an eTwinning Ambassador*



EN English Mail Katarzyna Zawila-Dudzik

Home About Insights Professional Development Recognition Networking eTwinning

- Notifications
- My Dashboard
- My TwinSpaces
- My Groups
- My Profile
- Log out

European School Education Platform

Home > Networking > People > Katarzyna Zawila-Dudzik

## Updating profile

1



TEACHER eTwinning validated

**Katarzyna Zawila-Dudzik**



I am a teacher of English in a primary school. My students are 6-12 years old....

Show more

93 contacts

Edit profile

2

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1

EN English Mail Katarzyna Zawila-Dudzik

Home About Insights Professional Development Recognition Networking eTwinning Search

European School Education Platform



eTwinning

## Partner finding

Overview Groups My Projects Support Rooms

Home > ETwinning > My Projects

### My projects

2

3

Create project

More options

Go to partner finding

Active

Pending

Closed

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## *My first project with an eTwinning Ambassador*

European School Education Platform

Home > Networking > Partner finding

## Partner finding also here:

### Networking

Overview Schools & Organisations **Partner finding** People Projects

### Partner finding

Partner finding is a meeting point for schools and teachers interested in hosting mobility activities and taking part in them, such as teaching assignments, job shadowing or placements. Listings c...

Add posting

Show more ▾

#### Erasmus+ quick filters

School education	Vocational Education & Training
Mobility activities	Jean Monnet

#### eTwinning quick filters

Age 0-6	Age 7-11
Age 12-15	Age 16-19



# POLISH-FRENCH BILATERAL ETWINNING SEMINAR

## *My first project with an eTwinning Ambassador*

### How to find Tatiana Rousseau:

#### Networking

Overview Schools & Organisations Partner finding **People** Projects

#### People



Tatiana Rousseau

Search

Hide filters

#### Member type

All x

#### Pupil age range

All

to

All

#### Subject

All x

#### Vocational subject

All x

#### Country

France x

#### Language

All x

Any registered user

Only eTwinner

Ambassadors

Only eTwinners available for joining a project

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## *My first project with an eTwinning Ambassador*

All people (1)

Showing 1 result

1

Name ▲	Default organisation	Registration date	Is Etwinner?
 Tatiana Rousseau	Collège Les Goussons (France)	22.08.2022	Yes

Home > Networking > People > Tatiana Rousseau

TEACHER ● eTwinning validated

### Tatiana Rousseau



I work in a secondary school. I teach English to 11-15 year old students. I love traveling and meeting very different people. I'd like to help my pupils...

Show more ▾

Default organisation: Collège Les Goussons

2

126 contacts

Add as contact

More options ⋮

Send a message

Report

3\*

# POLISH-FRENCH BILATERAL ETWINNING SEMINAR

## *My first project with an eTwinning Ambassador*

### How to find Katarzyna Zawila-Dudzik:

#### Networking

Overview Schools & Organisations Partner finding **People** Projects

#### People

Katarzyna Zawila-Dudzik

Search

Hide filters

#### Member type

All

#### Pupil age range

All

to

All

#### Subject

All

#### Vocational subject

All

#### Country

Poland

#### Region

All

#### Language

All

Any registered user

Only eTwinner

Ambassadors

Only eTwinners available for joining a project

# POLISH-FRENCH BILATERAL ETWINNING SEMINAR

## *My first project with an eTwinning Ambassador*

### Checklist:

Am I able to log in on ESEP platform?

Is my eTwinning profile updated?

Have I added Tatiana and Kasia as my contact?

Have I accepted the invitations from team mates?

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## *My first project with an eTwinning Ambassador*

### Workshop 2

## Project planning and opening

Saturday, 11.00 – 12.00



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## *My first project with an eTwinning Ambassador*

### Our goals:

to join  
„Mysteries  
Unveiled”  
project

get to  
know the  
concept of  
the  
project

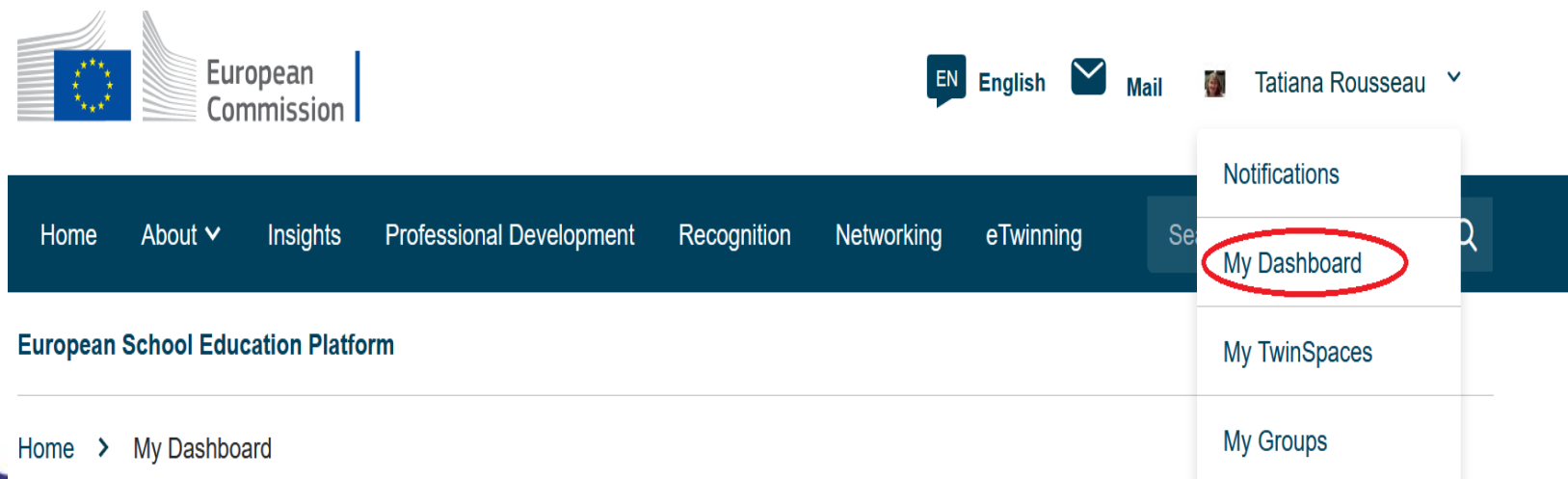
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## *My first project with an eTwinning Ambassador*

### Step 1 : Choice of the topic

A- If you already have a topic idea, you need to get partners. To do so, you can :

- ask your contacts if they want to work with you again.
- Go to your dashboard and post a message, click on add posting and fill the different items .



The screenshot shows the top navigation bar of the eTwinning website. On the left, there is the European Commission logo. On the right, there are links for 'English', 'Mail', and a user profile for 'Tatiana Rousseau'. Below the navigation bar, there is a dark blue menu with the following items: Home, About, Insights, Professional Development, Recognition, Networking, eTwinning, and a search bar. The 'My Dashboard' link is circled in red. Below the menu, there is a breadcrumb trail: Home > My Dashboard. On the right side, there is a dropdown menu with the following items: Notifications, My Dashboard (circled in red), My TwinSpaces, and My Groups.

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### Tips :

- Be careful, you won't necessarily get notifications when you get answers so you should check regularly your dashboard.
- You should define a certain date after which you will stop looking for partners.
- Don't hesitate to mention that you would like experienced partners if you aren't really confident.
- Have a look at the profile of the people who answer your posts.
- Start mentioning the ICT tools you know and want to use.

### Advantages and drawbacks of suggesting an idea :

- You are in the lead
- But, remain flexible



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B – If you don't know what to do, visit other people's posts.  
Click on finding partners, quick filters and select the age group.

Overview Schools & Organisations **Partner finding** People Projects

### Partner finding

Add posting

Partner finding is a meeting point for schools and teachers interested in hosting mobility activities and taking part in them, such as teaching assignments, job shadowing or placements. Listings can be...

Show more ▾

#### Erasmus+ quick filters

School education

Vocational Education & Training

Mobility activities

Jean Monnet

#### eTwinning quick filters

Age 0-6

Age 7-11

Age 12-15

Age 16-19

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Use the filters to be more efficient

Posting type

Looking for

Country

Posting organisation type

Language

Topic

Subject of teaching

Vocational subject of teaching

Age range

 to

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### Tips :

It can be a good idea to create a group to discuss and enrich the general outlines of the project.

You can introduce yourselves before and get feedback on your ideas.

It also allows you to see which of your partners are active and will probably work until the end of the project.

(See the other presentation)

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### Step 2 : Choice of the students

- Not always easy to decide which form we want to involve in a project but the profile of the group should match your aims.
- You must feel confident enough with the form.

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### Step 3 : When to start a project ?

- Any time of the year is fine if you already have the idea and partners ready to work with you.
- It depends on the project itself and on its length.
- It can be a good idea to prepare or think of next year's project in advance as September is always a busy time.
- Be aware that school doesn't start and finish on the same dates and holidays vary.

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### Step 4 : Hierarchy and Parents' permission form

**Explaining the project and what you are planning to do is essential.**

1. Tell your school Principal what you are going to do, how, who with and why. Using the different axis of the School's project can prove useful, and show that it integrates the elements from your curriculum.
2. Write a note to parents to explain your project when you ask them to give their permission for voice, pictures and videos.

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### Step 5 : Choice of a Co-founder

Among all your contacts, you must decide who is going to be co-founder.

- It's preferable to choose someone from another country otherwise you won't be able to ask for a quality label.
- Make sure this person is e-Twinning validated and does share the same objectives. Communication is extremely important.
- Look at how often this person visits e-Twinning.
- See if this person makes suggestions and is willing to be active in the project.

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### **Step 6 : Register the project as mentioned before**

Be careful : the time necessary to open a project varies according to countries and time of the year.

If it is too slow, don't hesitate to tell your partners that you need to change co-founders so that you can start working.



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### Checklist:

- Have I accepted the invitation to the project?
- Did I understand the general concept of the project?
- 
-

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### Workshop 3

## TwinSpace

Saturday, 13.00 – 14.30



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## *My first project with an eTwinning Ambassador*

### Our goals:

to review  
the  
structure of  
TwinSpace

to learn how  
to put  
content on  
TS page

to know the  
requirements  
for eT Quality  
Label

# POLISH-FRENCH BILATERAL ETWINNING SEMINAR

## *My first project with an eTwinning Ambassador*

Home > ETwinning > My Projects > Project Homepage



PROJECT ● Active

## Mysteries Unveiled: Polish-French Collaborative Tales

Students from France and Poland are joining forces to create collaborative detective stories. They will explore the rich tapestry of English-speaking countries' cultures and weave their unique elements into the ...

Show more ▾

# ID: 149478

📅 Created on: 19.01.2024

🇬🇧 Languages: English, French, Polish

Like (0)

Project options ⋮

About

Members

Image gallery

Go to TwinSpace

Edit project

Close project

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*My first project with an eTwinning Ambassador*

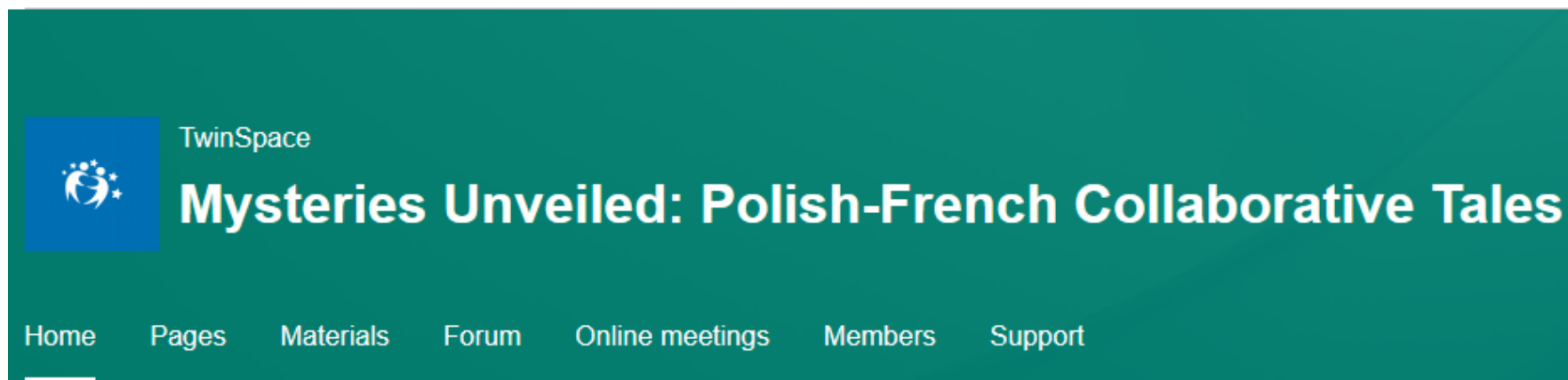
## TwinSpace is like a Boutique



[To zdjęcie](#), autor: Nieznany autor, licencja: [CC BY](#)

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The screenshot shows a green header for a TwinSpace project. On the left is the TwinSpace logo, a blue square with a white stylized figure and stars. To its right, the text "TwinSpace" is displayed. Below the logo and text is the project title "Mysteries Unveiled: Polish-French Collaborative Tales" in large white font. Underneath the title is a horizontal navigation menu with the following items: Home, Pages, Materials, Forum, Online meetings, Members, and Support. The "Home" item is highlighted with a white underline.

Home > Mysteries Unveiled: Polish... > Twinspace Home - Member



**menu**

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### Home



It's like a shopwindow.  
It should attract you to  
enter the TS.

- project logo / motto
- info about project stages
- crown jewels

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### Pages



**All the materials  
presented in attractive  
form and in order.**



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## *My first project with an eTwinning Ambassador*

### Materials



Storage space

[To zdjęcie](#), autor: Nieznany autor, licencja: [CC BY-SA](#)

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## *My first project with an eTwinning Ambassador*

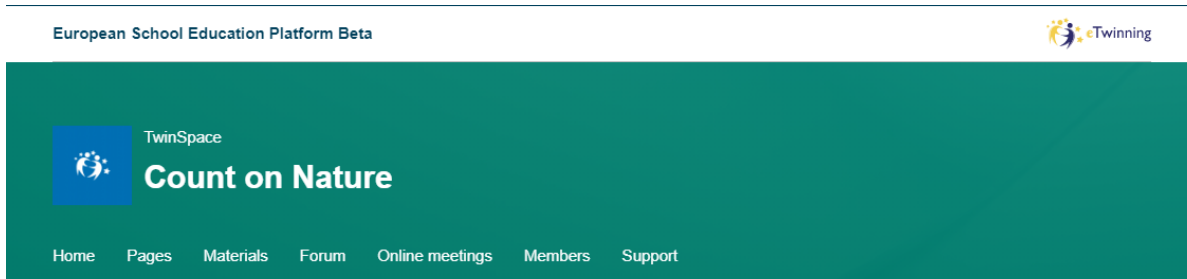
### Creating a page

The screenshot shows the eTwinning interface with a 'Create page' modal dialog open. The background page has a breadcrumb trail: Home > eTwinning > Projects > Count Nature > Twinspace > Pages. The left sidebar lists project stages: 1 Presentation, 1.1 Icebreaking adventure, 2 Natural counting image book, 3 Virtual collaborative drawings, 4 Collaborative natural masterpiece, 5 Results, 6 Evaluation, 7 Dissemination, and 8 Trial Pages. The 'Create page' dialog has a title field (marked with an asterisk), a 'Parent page' dropdown menu (set to 'No parent page'), and 'Create page' and 'Cancel' buttons. In the background, there are buttons for 'Create page' and 'More options', with an orange arrow pointing to the 'Create page' button.

# POLISH-FRENCH BILATERAL ETWINNING SEMINAR

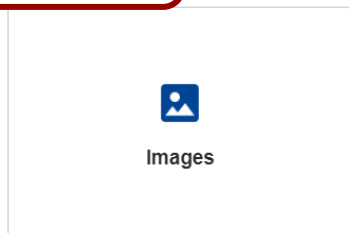
## *My first project with an eTwinning Ambassador*

### Uploading materials on TwinSpace



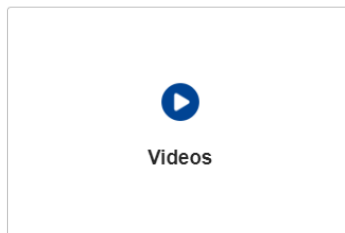
Home > eTwinning > Projects > Count Nature > Twinspace > Materials

**Materials**



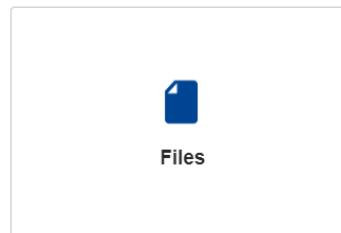
Images

Teachers folder  
file up to 10 MB



Videos

from URL  
or file up to 100 MB



Files

Teachers folder  
file up to 100 MB

copyrights!

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### Using forum for support and whatever needed

Home Pages Materials **Forum** Online meetings Members Support

Home > Count on Nature > Forum > In 5 words > Forum Discussion Page

**Support needed**

0 threads 0 replies

**In 5 words** [New thread](#) [More Options](#)

Describe yourself with the collection of 5 words;)

Search for a thread [Search](#)

**Threads (1)**

**All about us in 5 words only (Session 3 activity).**

**Ania:**

Child Inside  
Spontaneous  
Volcano  
Nature

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### Space for online meetings and chat

The screenshot shows the TwinSpace interface. At the top left is the TwinSpace logo. The main header area is green with the text 'TwinSpace' and 'Mysteries Unveiled: Polish-French Collaborative Tales'. Below this is a navigation menu with links: Home, Pages, Materials, Forum, Online meetings, Members, and Support. The 'Online meetings' link is highlighted. Below the navigation menu is a breadcrumb trail: Home > Mysteries Unveiled: Polish... > Mysteries Unveiled: Polish... > Online meetings. The main content area is titled 'Online meetings' and contains two large white boxes. The left box has a video camera icon and the text 'Meetings'. The right box has a speech bubble icon and the text 'Chat room'.

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**Checklist:**

- Am I able to find project TwinSpace on ESEP?
- Have I created a visible page titled with my name?
- Does my page consist of text, picture and a link?
- Have I described myself in forum (in 5 words)?

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### Workshop 4

## Organization of project work

Saturday, 15.00 – 16.30



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## *My first project with an eTwinning Ambassador*

### Our goals:

to elaborate  
collaborative  
activities

to set up a  
realistic  
schedule



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**A- Here are examples of activities : please say if you think they are collaborative or not.  
If you think they aren't what could be changed to make them collaborative ?**

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- 1. Students use documents selected by their partners on a specific topic and use them to make a presentation.**

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**2. Students send photos and presentations of their schools**

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## *My first project with an eTwinning Ambassador*

**3. Students prepare questions for their partners and then use them to introduce one them to the rest of the group.**

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**4. Students prepare a video for their partners and put it on the twinspace.**

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**5. Post comments on their partners' work.**

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**5. Using the Chat or the visio tool from the TS to ask questions about an activity.**

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**B- Now you need to think of collaborative work for the different steps of our project on detective stories.**

**What activities could we plan to :**



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**1. Make the students get to know each other**

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**2. Form international teams**

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**3. Design logos for the project together**

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**4. Write and illustrate their stories together.**

## Online meeting trial in Gdynia

- create small groups or pairs
- decide on the place in a hotel and a computer to use
- sign up for the meeting
- be prepared to enjoy and relax

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**Checklist:**

- Can I give examples of collaborative activities?
- Am I OK with our project schedule?
- Do I know how to take part in TS online meeting?
- Do I still want to take part (or plan to escape ;)?)

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## *My first project with an eTwinning Ambassador*

### Workshop 5

## ICT tools

Sunday, 9.00 – 10.30



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## *My first project with an eTwinning Ambassador*

### Our goals:

to try out  
the tools to  
be used in  
the project

to do Q&A  
session  
to dispel  
any  
doubts

to make sure  
we know how  
to contact  
each other



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LearningApps.org



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# LA DIGITALE

Des services libres pour l'éducation

**DIGIBOARD**

**DIGIBUNCH**

**DIGIBUZZER**

**DIGICALC**

**DIGICARD**

**DIGICODE**

**DIGICUT**

**DIGIDOC**

**DIGIFACE**

**DIGIFLASHCARDS**

**DIGILINK**

**DIGIMERGE**

**DIGIMINDMAP**

**DIGIPAD**

**DIGIQUIZ**

**DIGIREAD**

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## *My first project with an eTwinning Ambassador*



### Les services numériques partagés des agents de l'Éducation nationale

#### Mes applications



Pad avancé - Co...



Nuage



Portail tubes



Rendez-vous Re...



Pod Educ



France Transfert

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## Canva education

Canva

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**Checklist:**

- Do I know how to create an exercise in Learningapps?
- Can I embed it on TS?
- Do I know how to use other tools presented?
- I can ask for help in case of a doubt.

# POLISH-FRENCH BILATERAL ETWINNING SEMINAR

## *My first project with an eTwinning Ambassador*

### Q&A

**Tatiana Rousseau**

Tatiana.rousseau1@ac-versailles.fr

**Katarzyna Zawila-Dudzik**

kasia\_zawila@op.pl

